

# WERS For Film checklist

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Project Address: \_\_\_\_\_

WERS For Film Individual Licence Number: \_\_\_\_\_

1. Description of the windows this checklist pertains to:
  
2. Has a U-value and SHGC been nominated for the window?  
(If yes, please state the values)
  
3. If no, what is the client's reason for purchasing the film?  
What performance are they looking to achieve by installing the film?  
What film is suggested and will this product meet their performance requirements?
  
4. What type of window is it (please tick one):
  - a.  Single glazed clear in aluminium frame
  - b.  Single glazed clear in timber / uPVC frame
  - c.  Double glazed clear in aluminium frame
  - d.  Double glazed clear in timber / uPVC frame
  
5. With the window closed, can you feel a draft with your hand when you move it around the frame?
  
6. Check the following:
  - a. Does the window slide or open freely? Record comments about any poor operation
  
  - b. Are the seals holding the glass into the frame in good condition? Record comments about any problems
  
  - c. Check the felts, rubbers and the like which provide sealing of opening sections of the window. Record comments about any poor condition.

Signature: \_\_\_\_\_

Please see the following page for instructions.



# Instructions

This checklist is for WERS For Film Individuals to tick off when on site, prior to the selection of a WERS For Film window film.

Checklist items are applicable to every window to be filmed and provided with a WERS For Film certificate. Within a single residence there may be different films required for different windows, in line with the unique U Value and SHGC requirements for each window. A new checklist should be used for each unique window U Value and SHGC requirement.

The information collected using the checklist will help you specify a suitable WERS For Film window film.

Before you can install a window film and provide a WERS For Film Certificate, you must adhere to these steps:

1. Find the corresponding window type in the WERS For Film product tables, e.g. single glazed aluminium frame, double glazed timber/uPVC frame, etc. Links to these tables can be found at [www.wfaanz.org.au/WERS](http://www.wfaanz.org.au/WERS)
2. If the answer for question two is yes, in 'window type' find window film/s which:
  - a. Have a U Value LOWER or EQUAL TO the value provided by your client
  - b. Have a SHGC value +/- 10% of the value provided by your client
3. The film product should be specified to address the need for the product, to achieve the customer's requirements.

At this point you should discuss the window film options with your client and agree to a film product.

4. If there were any air leakages present or issues with seals, gaskets, felts etc. then:
  - a. If you are able to clean and recondition felts and the like without removing glass or disassembling the window frame then you may opt to do so to correct any air leakage or operation issues, OR
  - b. Advise your client to contact a glazier to repair the window frame/sealing as required

Note that if a glazier is required to repair the window it is your responsibility to check the work has been done before you can issue a WERS For Film certificate.

When you have completed the project, contact the film manufacturer for a copy of the relevant certificate. This checklist should be attached to the completed WERS For Film certificate and given to the client.

WERS For Film Accredited Individual's must fill in this checklist when they are involved in any WERS For Film job. NB: you MUST provide the corresponding WERS For Film product certificates for every WERS For Film complying project. This checklist alone DOES NOT constitute the total documentation to be provided to your client.

The WERS For Film certificate must include - frame material, glazing type, installed film product, licensed certifiers name, description of the windows treated (identify the windows in the building that were treated), the site address, signature of the licensed certifier and the date.

To download another checklist, please visit [www.wfaanz.org.au/WERS](http://www.wfaanz.org.au/WERS).

